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# Great Budworth CE (A) Primary School

School Lane  
Great Budworth  
Northwich  
Cheshire  
CW9 6HQ



Headteacher: Sandra Finney  
B.Ed AMBDA NPQH

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## LEAVE OF ABSENCE REQUEST FORM

From 1<sup>st</sup> September 2013 the new law does not give any entitlement to parents to take their child on holiday during term time. Any applications for leave of absence must be in exceptional circumstances\* only and the Head Teacher must be satisfied that the circumstances warrant the granting of leave. Parents can be fined by the Local Authority for taking their child on holiday during term time without consent from the school.

\* An example of an exceptional circumstance is when a parent has served as a member of the armed forces and returned from active duty.

PUPILS' NAME ..... CLASS .....

ADDRESS .....

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FIRST DAY OF ABSENCE .....

RETURNING TO SCHOOL .....

REASON HOLIDAY CAN NOT BE TAKEN WHEN THE SCHOOL IS CLOSED.....

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### DECLARATION

I confirm that the details given on this form are correct and that it is necessary for the holiday to be taken during term time for the reasons stated.

SIGNED ..... Parent/Guardian

NAME ..... (Please print)

DATE .....

For School use only :

Application   
Granted:

Application   
Denied: